

# READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual Meeting

Executive Session 5:30 p.m.

Regular Meeting 7:00 p.m.

November 10, 2020

## MINUTES

**Mission Statement:** We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

### Call to Order by Board President – Open Public Meetings Act – Roll Call

Laura Simon called the meeting to order at 5:30 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

**Present:** Ray Egbert, Robyn Mikaelian, Thomas Wallace, Eric Zwerling, Carol Hample, Laura Simon

**Also Present:** Dr. Jonathan Hart, Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

**Absent:** Carolyn Podgorski, Andrew Saunders

### Flag Salute

### EXECUTIVE SESSION - 5:33 p.m.

**Motion: Mr. Egbert    Second: Mr. Wallace    Roll Call Vote: Carried 6 Yes**

Carolyn Podgorski joined at 5:34 p.m.

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to interview for a board member vacancy for approximately 90 minutes at which time the Board expects to return to Public Session where action will be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

CANDIDATE	INTERVIEW TIME
Anthony Emmons	5:30 p.m.
David Gold	5:45 p.m.

Jacqueline Hindle	6:00 p.m.
Adam Perper	6:15 p.m.
Stefanie Rinaldi	6:30 p.m.
Malcom Williams	6:45 p.m.

The board discussed the candidates and interviews conducted.

**RETURN TO PUBLIC SESSION - 7:06 p.m.**

Andrew Saunders arrived at 7:06 p.m.

**Motion: Mr. Wallace      Second: Mrs. Podgorski      Roll Call Vote: Carried 8 Yes**

Laura Simon thanked everyone for their application, and encouraged all candidates to run for the board in November.

**Nomination to appoint candidate to Board Vacancy:**

**Anthony Emmons by Mrs. Hample      Second Mr. Wallace**

**Motion: Mr. Egbert      Second: Mrs. Hample      Roll Call Vote: Carried 8 Yes**

**OATH OF OFFICE**

- Board Secretary, Mr. Bohm, administered the Oath of Office to the new Board Member, Anthony Emmons.

**Superintendent’s Report**

- Dr. Hart congratulated Anthony Emmons for his appointment to the BOE this evening.
- Dr. Ann DeRosa, Whitehouse School Principal and Daniel Catalano, Physical Education Teacher, provided an overview of physical education at Whitehouse School this school year in the hybrid model during COVID-19.
- Dr. Hart presented protocols for COVID-19 including safety measures in place, contact tracing, communication, Health Insurance Portability and Accountability Act (HIPAA) and Families First Coronavirus Response Act (FFCRA) laws, as well as isolation and quarantine requirements.

**OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

- None

**CORRESPONDENCE**

- Email J.T. - Learning in Readington Schools

**ADMINISTRATIVE REPORTS**

Motion to adopt 1.01 -1.05

**Motion: Mrs. Hample      Second: Mr. Egbert      Roll Call Vote: Carried 8 Yes**  
(Mr. Emmons abstained)

- 1.01 October 2020 Enrollment and Drill Reports  
(Attachment 1.01)
- 1.02 September 2020 Revised Enrollment and Drill Reports (TBS Modification)  
(Attachment 1.02)
- 1.03 Bus Evacuation Drills for Readington Schools  
(Attachment 1.03)
- 1.04 Motion to approve the attached Board Goals for the 2020-2021 school year.  
(Attachment 1.04)
- 1.05 Motion to approve the attached District Goals for the 2020-2021 school year.  
(Attachment 1.05)

**MINUTES**

Motion to adopt 2.01

**Motion: Mrs. Hample    Second: Mrs. Podgorski    Roll Call Vote: Carried 8 Yes**  
(Mr. Emmons abstained)

2.01 Motion to approve the Meeting Minutes October 13, 2020.

**FINANCE/FACILITIES**

**Committee Report** - Ray Egbert provided minutes of the meeting held on November 2, 2020.

Motion to adopt 3.01 - 3.09

**Motion: Mr. Egbert    Second: Mr. Wallace    Roll Call Vote: Carried 8 Yes**  
(Mr. Emmons abstained)

3.01 Motion to approve the **Bills List** for the period from **October 15, 2020** through **November 11, 2020** for a total amount of **\$3,087,599.14**.  
(Attachment 3.01)

3.02 Motion to approve **District Travel Schedule as of November 10, 2020** for a total amount of **\$629.00**.  
(Attachment 3.02)

3.03 Motion to approve the 2020-2021 M-1 and Comprehensive Maintenance Plan.  
(Attachment 3.03)

3.04 Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2020-2021 school year.  
(Attachment 3.04)

- 3.05 Motion to approve and accept additional 2019-2020 Extraordinary Aid funding in the amount of \$31,732.00.
- 3.06 Motion to approve the application and acceptance of the Securing Our Childrens' Future Bond Act grant in the amount of \$78,551.00 for installation of district-wide panic alarm network communicators at a cost of \$7,472.00 and security film at a cost of \$80,086.00. The district has \$9,007.00 in funds for their local share of the security film project.
- 3.07 Motion to approve the following resolution:

**WHEREAS**, the Readington Township Board of Education has a need to award the following contract to comply with Alyssa’s Law, and

**WHEREAS** the district wide burglar alarm system has integrated proprietary software, and there is a need to obtain services and products to modify this existing system,

**WHEREAS** the use of a different vendor and/or software for this project would unnecessarily escalate the costs and/or potentially lose connectability with local first responders,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of Readington Township approves the proprietary service contract with the following vendors:

SERVICE	VENDOR	AMOUNT
Installation of network communicators	Sonitrol	\$1,868.00 per building

- 3.08 Motion to approve the following resolution:

**WHEREAS**, the Readington Township Board of Education (the “Board”) previously passed a resolution on its July 28, 2020 agenda authorizing the Business Administrator to withdraw up to \$400,000 in capital reserve funds for an emergency contract due to E.Coli/Chloroform contamination in RMS Well No. 2; and

**WHEREAS**, the Board passed a resolution on its September 15, 2020 agenda revising the capital reserve withdrawal to a lower maximum amount of \$208,000; and

**WHEREAS**, the Board provided authorization to the Business Administrator/Board Secretary to obtain the lowest possible quote for the scope of work necessary for remediation and to take action as necessary to complete the capital project given emergency nature; and

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Board hereby ratifies the contract with J. Moore & Co. in the amount of \$61,990.00 to install a 4-log UV filtration system and disinfect the water system at RMS; and

- 2. The Board hereby adjusts and lowers the withdrawal from the capital reserve account to the capital outlay/major account/fund from \$208,000.00 to \$61,990.00 to conform to the lowest quote received as stated above.

3.09 Motion to approve the following resolution:

**BE IT RESOLVED** by the Readington Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Addendum to the Settlement Agreement and Release (hereinafter referred to as “Addendum”) between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Addendum is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Addendum to the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.  
(Attachment 3.09)

**EDUCATION/TECHNOLOGY**

**Committee Report** - Carol Hample provided minutes of the meeting held on November 3, 2020.

Motion to adopt 4.01 - 4.06

**Motion: Mr. Egbert      Second: Mr. Wallace      Roll Call Vote: Carried 9 Yes**

4.01 Motion to accept the Articulation Agreement between The College of New Jersey and the Readington Township Board of Education.  
(Attachment 4.01)

4.02 Motion to approve the following books for the 2020-2021 school year:

BOOK TITLE	GRADE
Respecting the Contributions of Disabled Americans	Grade 6
Respecting the Contributions of LGBT Americans	Grade 6
Chuck Close: Face Book	Grade 6
Totally Joe	Grade 6
LGBTQ+ Athletes Claim the Field: Striving for Equality	Grade 7

4.03 Motion to approve the 2020-2021 Nursing Service Plan.  
(Attachment 4.03)

- 4.04 Motion to approve a proposal submitted by Matt Hall, Supervisor at Hunterdon Central Regional High School, to conduct dissertation research with district staff during the 2020-2021 school year.
- 4.05 Motion to ratify and approve home instruction for student: 202102, effective 07/01/20 through 10/06/20. Services provided by KidsPeace at a rate of \$245.19 per day, not to exceed \$6,000.00.
- 4.06 Motion to approve Atlantic Health System to provide Auditory Processing Evaluations for the 2020-2021 school year at a cost of \$2,520.00 per evaluation.

**PERSONNEL**

**Committee Report** - Carolyn Podgorski provided minutes of the meeting held on November 2, 2020.

Motion to adopt 5.01 - 5.08

**Motion: Mrs. Podgorski      Second: Mrs. Hample      Roll Call Vote: Carried 8 Yes**

- 5.01 Motion to accept the Superintendent’s recommendation and approve and ratify the following **Substitute Teacher/Aide** paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Anna Shinn	Substitute Teacher/Aide

- 5.02 Motion to approve the substitute secretary pay rate of \$90.00 per day, commencing January 1, 2021 onward.
- 5.03 Motion to accept the Superintendent’s recommendation and approve stipends for the following staff members facilitating sessions for the Readington Township School District SEL Virtual Parent Events during the 2020-2021 school year:

FACILITATORS	SESSION	STIPEND
Lindsay Capone	Self Awareness/Self Management	\$90.00
Heather Gibbons	Self Awareness/Self Management	\$90.00
Jenna Nagel	Self Awareness/Self Management	\$90.00
Adam Connelly	Social Awareness	\$90.00
Jennelle Dahler	Social Awareness	\$90.00
Carey-Anne Hendershot	Social Awareness	\$90.00

Kim Koski	Social Awareness	\$90.00
Christine Crielly	Relationship Skills	\$90.00
Beth Furka	Relationship Skills	\$90.00
Paul Smith	Relationship Skills	\$90.00
D. J. Catalano	Responsible Decision Making	\$90.00
Lauren Glick	Responsible Decision Making	\$90.00
Ellen Goodfellow	Responsible Decision Making	\$90.00
Cathy Patrick	Responsible Decision Making	\$90.00

5.04 Motion to extend Elizabeth Lewis, Leave Replacement Teacher/Kindergarten, appointment from an effective date of September 1, 2020 to on or about January 21, 2021 to September 1, 2020 to June 30, 2021.

5.05 Motion to approve the following mentor for the 2020-2021 school year as follows:

NEW STAFF MEMBER	SCHOOL/POSITION	MENTOR
Kristen Halozan	RMS/Art - LTS	Melissa Spatz

5.06 Motion to approve Bruno Somma as Leave Replacement Encore Team Leader at the contractual rate (prorated).

5.07 Motion to accept the Superintendent's recommendation and approve an extended other leave in accordance with the RTEA contract Article XII, Section F for employee #2147 from November 20, 2020 through January 15, 2021.

5.08 Motion to accept the Superintendent's recommendation and ratify the following position control changes and designated transfers for the 2020-2021 school year:

NAME	CHANGE	POSITION NUMBER	TITLE/ LOCATION	EFFECTIVE DATE
Theresa Bruno	Transfer From:  To:	30-01-D3/als  30-01-D3/aly	Aid/Special Ed TBS Aide/Special Ed RMS	10/13/2020

Noelle Henderson	Transfer From:	20-03-D2/afu	PT Teacher/Interv (TBS)	10/26/2020 - 12/23/2020
	To:	20-03-D2/afw	FT Teacher/Interv (TBS)	

**COMMUNICATION**

**Committee Report** - Robyn Mikaelian provided minutes of the meeting held on October 19, 2020.

Motion to adopt 6.01

**Motion: Mr. Wallace    Second: Mr. Egbert    Roll Call Vote: Carried 8 Yes**  
(Mr. Emmons abstained)

6.01    Motion to approve the following policies and regulations for second reading:  
(Attachment 6.01)

- Policy 2270 - Religion in Schools
- Policy 5111 - Resident and Nonresident Pupils
- Regulation 5111 - Resident and Nonresident Pupils
- Policy 5200 - Attendance
- Regulation 5200 - Attendance
- Policy 5320 - Immunization
- Regulation 5320 - Immunization
- Policy 8320 - Personnel Records
- Regulation 8320 - Personnel Records

**UNFINISHED BUSINESS**

- Dr. Hart highlighted some advantages of the NJSBA Annual Workshop being virtual this year as district administrators were able to attend. Robyn Mikaelian stated that access to the workshop videos are available for up to a year.

**NEW BUSINESS FROM BOARD**

- Eric Zwerling provided minutes of the meeting held on October 20, 2020. In preparation for the upcoming December Green Committee meeting, Mr. Zwerling highlighted the desire to improve communication through the district website on sustainability efforts, making it useful for students, teaching staff, other educational organizations as well as the community at large to benefit/showcase our efforts.

**OPEN TO THE PUBLIC**

- None

**ADJOURNMENT**

**Motion to adjourn at: 8:32 p.m.**

**Motion: Mrs. Hample    Second: Mr. Egbert    Roll Call Vote: Carried 9 Yes**

**Respectfully submitted,**

**Jason M. Bohm  
Business Administrator/Board Secretary**

**Laura Simon  
President, Board of Education**